

MORANDUM

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
OFFICE OF THE SECRETARY

OFFICE OF THE GENERAL COUNSEL
Legislation Division

IGF
NSL

TO : Assistant General Counsel for Business and
Administrative Law
Attention: Mr. Latker

FROM : Donald Hirsch
Assistant General Counsel

SUBJECT: Department of Commerce's draft bill, "Federal Intellectual Property
Policy Act of 1976."

PATENT BRANCH, OGC August 26, 1976

SEP 1 1976

The Department has been asked by a communication dated August 24, 1976 to submit its views on the above-mentioned subject to the Director, Office of Management and Budget.

Would you please prepare a report setting forth these views in the form of a letter for the Secretary's signature, and transmit it to me at your earliest convenience.

Inasmuch as this subject is of interest also to the

Assistant Secretary for Planning and Evaluation, and
Assistant Secretary for Health,

I would appreciate your discussing the proposed report with them and, if possible, securing their approval of the report prior to transmitting it to this Office.

A sample form, with instructions for preparing the letter in final, is attached. The draftsman should read the Guidelines for Legislative Reports that accompany the sample form in their entirety before drafting the proposed report.

If you have any questions concerning this referral, please call our Legislative Reference Service, 24-57750.

Attachments

NOTE: OMB has requested the Department's views no later than COB, September 3. I would appreciate receiving the proposed report no later than September 1.

This draft bill was circulated previously on July 14.

cc: P, 430-E, So. Portal
L(H), Rm. 5448-North
Feiner, Rm. 5362-North



DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
[DO NOT USE SECRETARY LETTERHEAD]

[DO NOT DATE]

Handwritten initials

Honorable James T. Lynn
Director, Office of Management and Budget
Washington, D. C. 20503

Dear Mr. Lynn:

This is in response to your request for a report on [INSERT SUBJECT MATTER FROM COVERING MEMORANDUM]

In summary [BRIEF SUMMARY OF THE REPORT'S POLICY POSITION. SEE ITEM 1 OF THE ATTACHED GUIDELINES FOR LEGISLATIVE REPORTS.]

The draft bill would [DESCRIBE THE BILL IN DETAIL SUFFICIENT TO PERMIT THE REPORT'S RECOMMENDATIONS TO BE UNDERSTOOD WITHOUT EXAMINING THE BILL. SEE ITEM 2 OF THE ATTACHED GUIDELINES.]

[FOLLOW WITH AN ANALYSIS OF THE EFFECT OF THE DRAFT BILL ON THE PERTINENT PROGRAMMATIC INTERESTS OF THE DEPARTMENT, AND THE DESIRABILITY OF THIS EFFECT. SEE ITEMS 3 THROUGH 7 OF THE ATTACHED GUIDELINES.]

We therefore recommend that the draft bill [BE or NOT BE] submitted to the Congress. [SEE ITEM 8 OF THE ATTACHED GUIDELINES.]

Sincerely,
[5 SPACES]

Secretary

[Note enclosures, if any. See items 5 and 9 of the attached Guidelines.]

INSTRUCTIONS TO STENOGRAPHER

Copies as indicated below are to be prepared and forwarded to the Division of Legislation, Office of the General Counsel:

- Department letterhead [NOT SECRETARY LETTERHEAD] ----- 1
- Yellow file copy ----- 1
- Xerox copies from original ----- 10

The above includes 1 copy for your Legislative Office and 1 copy for the head, (where necessary) of your organization which will be returned after the report has been signed. You need not mark the CCs but if you want copies returned to other staff members or file stations please be sure to list name, room number, and building on yellow box copy.

SINGLE-SPACE BODY OF LETTER. USE BLOCK PARAGRAPHING