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JUL 14 1977

HYATT REGENCY ATLANTA  
In Peachtree Center

July 12, 1977

Mr. William O. Burke  
Director, Research Park  
Society of University Patent  
Administrators  
University of Georgia  
Graduate Studies Research Center  
Athens, Georgia 30602

Dear Mr. Burke:

I enjoyed meeting with you here yesterday to discuss the future meeting plans of the Society of University Patent Administrators. It is truly a pleasure for me to block on a tentative basis the use of our facilities for your February 1978 meeting.

Accordingly, I am outlining our proposed service and agreements. The details we discussed are as follows:

DATES

February 4 - 11, 1978

MEETING PROGRAM

February 6, 1978  
Registration 8:45 - 9 AM  
General Session 9 AM - 12 Noon  
Coffee Break  
Lunch 12 Noon  
Breakout Sessions 1 - 5 PM  
Coffee & Cokes  
Reception 5 - 6 PM  
Banquet 6 - 9 PM

BEDROOM ACCOMMODATIONS

We have set aside the following allotment of guest rooms:

February 4, 1978	10 rooms
February 5, 1978	70 rooms
February 6, 1978	70 rooms
February 7, 1978	60 rooms
February 8, 1978	40 rooms
February 9, 1978	30 rooms
February 10, 1978	5 rooms

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Sleeping room rates are as follows:

SINGLES:                 \$31.00 - \$45.00  
DOUBLES/TWINS:         \$39.00 - \$53.00  
SUITES:                 \$145 - \$300

To the above rates, the customary 4% Georgia Sales Tax and 3% Hotel and Motel Tax must be added.

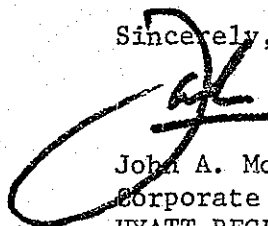
Reservations must be in our hands no later than three weeks prior to your arrival. All reservations after that date will be taken on a space available basis only.

Mr. Burke, I hope this proposal meets with your approval. If so, please sign the attached copy and return it at your earliest convenience. In the meantime, when I can be of further assistance, please feel free to call me at area code 404/577-1234.

Done  
7/14/77

All of us here at HYATT REGENCY ATLANTA are looking forward to hosting the Society of University Patent Administrators.

Sincerely,



John A. Montgomery  
Corporate Sales Manager  
HYATT REGENCY ATLANTA  
in Peachtree Center

JAM/nea

7/14/77 - copies: ✓ Mr. Raymond J. Woodrow  
Mr. Lawrence Gilbert  
Dr. Earl J. Freise